

Wedding Planning

CHECKLIST



USE THIS AS A GENERAL GUIDELINE FOR GETTING THE BIGGEST TASKS
TAKEN CARE OF BEFORE YOUR BIG DAY. HAVE FUN!

9-12 months before

- ☐ Set a budget, and determine how costs will be divided.
- ☐ Select a date, and reserve venue(s).
- ☐ Start the guest list to get your best cost estimate.
- ☐ Find an officiant.
- ☐ Start a separate folder for receipts.
- ☐ Select your wedding party.
- ☐ Hire a planner or day-of coordinator.
- ☐ Book a florist, photographer, and DJ or band.

6-9 months before

- ☐ Find a caterer if the venue doesn't offer one.
- ☐ Choose bridesmaids' attire.
- ☐ Register for gifts.
- ☐ Start planning your honeymoon.
- ☐ Select and order a bridal gown!
- ☐ Create a wedding website.
- ☐ Arrange transportation.

4-6 months before

- ☐ Finalize guest list.
- ☐ Send save-the-date announcements.
- ☐ Reserve any rental items needed for ceremony or reception.
- ☐ Shop for wedding invitations.
- ☐ Finalize a date, time, and location for rehearsal dinner.
- ☐ Choose ceremony readings, and reach out to readers.
- ☐ Arrange room blocks at hotels for out-of-town guests.
- ☐ Meet with your officiant.

2-4 months before

- ☐ Mail invitations.
- ☐ Shop for your wedding rings.
- ☐ Order wedding cake.
- ☐ Obtain marriage license after 90-day mark.
- ☐ Find your makeup artist and hairstylist, and make your day-of and trial-run appointments.
- ☐ Purchase favors and gifts for welcome baskets.

6-8 weeks before

- ☐ Send rehearsal-dinner invitations.
- ☐ Reserve tuxedos for groomsmen.
- ☐ Finalize the menu and the flowers.
- ☐ Meet with vendors to work out details.

2-6 weeks before

- ☐ Print seating cards and programs.
- ☐ Create seating plan and wedding-weekend time line.
- ☐ Have your final dress fitting.
- ☐ Write vows.
- ☐ Finalize all details, and confirm with vendors.

1 week before

- ☐ Expect lots of last-minute things to come up, so try not to save anything that could have been finished sooner.
- ☐ Confirm arrival times with vendors and wedding party.
- ☐ Set aside checks or tips to distribute to vendors.
- ☐ Delegate tasks to wedding party.